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| DEPARTMENT OF HOMELAND SECURITYU.S. COAST GUARD**ADMINISTRATIVE REMARKS** |
| **PRIVACY ACT STATEMENT**Pursuant to 5 U.S.C. §552a(e)(3), this Privacy Act Statement serves to inform you of why DHS is requesting the information on this form.**AUTHORITY**: 14 U.S.C. § 505**PURPOSE**: To document a USCG service member’s achievements, accomplishments, Uniform Code of Military Justice (UCMJ) infraction(s), or any other USCG military pay or personnel activity.**ROUTINE USES:** Authorized USCG officials will use this information to validate a USCG service member’s achievements, accomplishments, UCMJ infraction(s) or any other USCG military pay or personnel activity. Any external disclosures of information within this record will be made in accordance with DHS/USCG-014, Military Pay and Personnel, 76 Federal Register 66933 (October 28, 2011).**CONSEQUENCES OF FAILURE TO PROVIDE INFORMATION:** Providing this information is voluntary. However, failure to provide this information may result in a delay in administrating this form. |
| Entry Type: Assignment and Transfer (A&T-11)Reference: Article 1.G.2.d., Military Assignments and Authorized Absences, COMDTINST M1000.8 (series)Responsible Level: UnitEntry: DDMMMYYYY: You are hereby granted \_\_ days non-chargeable administrative absence to travel to State/the District of Columbia for the sole purpose of getting married. This non-chargeable administrative absence is only authorized if you are stationed at least 100 miles from a U.S. state, the District of Columbia, or other jurisdiction that allows you to get married. Upon return from this administrative absence, you are required to provide proof of your marriage. If you do not provide proof of marriage, this administrative absence authorization is void and you will be charged regular leave for the number of days absent.Travel is at your own expense. Non-chargeable administrative leave for the purpose of travelling to jurisdiction that allows you to get married can only be granted once during your military career. I. M. PERS, CWO3, USCGPersonnel OfficerDDMMMYYYY: I acknowledge the above entry. FIRST MI. LAST |
| 1. NAME OF PERMANENT UNIT

      | 1. NAME OF UNIT PREPARING THIS FORM

      |
| 1. NAME OF MEMBER (Last, First, MI)

      | 1. EMPLOYEE ID NUMBER

      | 1. GRADE/RATE

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Scan original into member's OMPF

CG-3307 (09/23)

Expiration: 09/33

PREVIOUS EDITIONS ARE OBSOLETE

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